

2019 Wellington Trace Pool Pass Application

TO: ALL WELLINGTON TRACE HOMEOWNERS
FROM: RESIDENTIAL REALTY GROUP & THE BOARD OF DIRECTORS
RE: 2019 POOL PASS APPLICATION – **SUBMISSION DEADLINE APRIL 30, 2019**

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THIS YEAR we introduce Senearthco – our interactive homeowner’s website. Please visit www3.senearthco.com to create an account to access your pool pass application. If you are creating a new account, please reach out to cwork@residential-realty.com to obtain your **security key**. If you are already signed up on Senearthco, you will not need the key. ALL pool pass documentation will be located under the **Community Information tab** on the left side menu, then under **PROPERTY INFORMATION**.

NEW IN 2019 - IF YOU ARE LOOKING TO ONLY OBTAIN NEW STICKERS FOR 2019, PLEASE SEND A PHOTO OF ALL PASSES WITH 2018 STICKERS ON THEM TO THE EMAIL ABOVE and we will issue you new stickers.

We are available for communication Monday – Thursday 8:30 AM - 5:30 PM.

Pool reminders below to ensure a safe and enjoyable pool season!

- 1) The pool will be open seven (7) days a week beginning on Saturday, May 25, 2019, and ending on Monday, September 2, 2019. The pool will open at 3:30 P.M. on all public school days. Summer Hours are 11:00 A.M. to 8:00 P.M. daily.
- 2) There is a maximum of 4 guests (guests are defined as any person regardless of age) per Household and the Household Adult Resident must accompany his/her guests at all times. The head lifeguard can limit guests on any particular day if the pool area becomes overcrowded. **POOL PASSES ARE NOT TRANSFERABLE.**
- 3) Those 18 years and older who still possess their 2018 pool passes need only to send in photographic proof of their 2018 pass with sticker in order to obtain a NEW 2019 sticker.
- 4) All those under 18, new residents, or those whose family members have changed age groups **MUST SUBMIT ALL REQUIRED DOCUMENTATION AS LISTED in the application and apply for a new pass on or before April 30, 2019.**
- 5) **ALL AGES: if you were issued a pass in 2018 and it has been lost or misplaced, replacement passes will cost \$10 made payable by check to Residential Realty Group.**
- 6) Pool Parties may be held at the pool during regular posted hours as long as the number of non-resident guests is within the guest policy stated in the Facility Rules located on the Wellington Trace web-site (www.wellingtontrace.com/pool). Residents who wish to hold a party need to obtain approval of the Pool Committee and the Board of Directors. Contact Casey via e-mail at cwork@residential-realty.com. All parties are subject to follow all guest policies and rules.
- 7) **ALL PATRONS** (residents and guests) must abide by the Pool Rules at all times. Any infraction may result in immediate dismissal of pool privileges and a Hearing with the Board of Directors.
- 8) Deep Water Tests will be conducted by the lifeguards. Any child that cannot pass a Deep Water Test **MUST** be within arm’s reach of their parent/guardian at all times while in the main pool despite any floatation devices that may be in use.
- 9) If at any time during the pool season a Member’s account with the Association becomes delinquent, they and their guests will be denied access until their account becomes current as stated in Section 6.9 of the Declaration.
- 10) High Sierra Pools offers swim lessons and any interested pool pass recipients may register for such at <http://highsierrapools.com/lessons/> or by contacting Jacek Giza directly at jacek@highsierrapools.com
- 11) Replacement passes will cost \$10.00 per pass no exceptions payable to Wellington Trace.

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Use this form if new PHOTO POOL PASS is needed.

Please complete this application in its entirety and return it to Residential Realty Group at cwork@residential-realty.com or via USPS to Wellington Trace Pool Pass c/o Residential Realty Group, 3600 Crondall Lane, Suite 103, Owings Mills, Maryland 21117

Please note that sending in by regular mail may delay processing your pool pass application.

Name of Applicant: _____

Owner or Lessor ←(circle one)

Property Address: _____

E-Mail Address: _____

A POOL PASS WILL ONLY BE ISSUED IF YOU RESIDE FULL-TIME IN WELLINGTON TRACE AND THE UNIT'S ACCOUNT WITH THE ASSOCIATION HAS A ZERO BALANCE AND THERE ARE NO OUTSTANDING VIOLATIONS PER SECTION 13 OF THE ASSOCIATION'S DECLARATION.

Lessors must submit a current copy of their lease with this application AND the Owner of the residence must sign below accepting liability and transferring pool privileges to their residents.

Owner's Signature

Date

Print Owner's Name

- Please note that the Guest policy has changed and is now limited to four (4) Guests **per Household**. Additional Guest Passes may be for purchase at the pool at \$5.00/pass **BY CHECK PAYABLE TO WELLINGTON TRACE ONLY**. The lifeguards, Management, Pool Committee and the Board of Directors have the authority to change/amend/revoke this option at any time for any reason. Additional Guest Passes will only be valid on the day of purchase.
- Every individual 3 years and older must have an issued pool pass with photo when using the pool.
- New passes will be issued for any child moving to the next age bracket during the season, **ONLY** if proof of age (birth certificate, government issued ID, etc.) are provided.
- Legal proof of age must be submitted with this application for all new passes FOR ALL AGES; in addition, proof of residency for all new Adult passes. Acceptable forms are Driver's License with corresponding Wellington Trace address, state identification card, W-2, etc... There are four (4) pass categories below:
- **Those 18 years and older and who still currently possess their 2018 Pool Passes need only to send in a photo of their current existing 2018 pass with 2018 sticker as proof in order to receive 2019 stickers.** All others (those under the age of 18 who have changed age categories- which are noted below-, new residents, those who lost/discarded last year's pass, etc...) **MUST SUBMIT ALL REQUIRED** documentation as listed below and apply for a completely new pass **on or before April 30, 2019.**
- **Each new application requires a 1" x 1" COLOR photo for each applicant with matching name clearly printed on the back along with the necessary age/residency verification as may be required.** Applications submitted via EMAIL must be **PDF or JPG** and will yield faster results.

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Adult (Adult) - 18 yrs. and older

Residents 18 yrs. and older receive an Adult pass. These are the only pass holders allowed to bring Guests and must accompany them AT ALL TIMES. Legal proof of age and residency will need to be submitted for Adult passes (driver's license or state identification with corresponding unit address, etc...).

Unaccompanied Minor (Minor) – 14 – 17 yrs. old

Residents between the ages of 14 – 17 yrs. old will received an Unaccompanied Minor (UM) pass and may enter the pool alone but may not bring guests. *Proof of age for these pass applicants must be submitted with this application (copy of birth certificate or government issued ID accepted).*

Accompanied Minor (Child) – up to 13 yrs. old

Residents between the ages of 3 to 13 yrs. old will receive an Accompanied Minor pass, may not bring Guests, and must be accompanied by the holder of an Adult Pass or their Registered Caregiver AT ALL TIMES. *Proof of age for these pass applicants must be submitted with this application (copy of birth certificate or government issued ID accepted).*

Registered Caregiver (CG)

A baby-sitter, childcare giver, or other caregiver who is at least 18 years old and registered by a sponsoring Wellington Trace resident with a valid Adult pass will receive a Registered Caregiver pass and may bring up to a maximum of 4 pass holding children at any given time. Front and back copy of driver's license must be submitted.

CERTIFICATION

I certify that the individuals listed below live at the above address within the Wellington Trace Association. I understand that it is my responsibility to make each individual aware of the pool rules and that pool privileges may be revoked by the Wellington Trace Association or its Agents at any time with or without notice.

Owner/Lessor Signature: _____ Date: _____

Printed Name: _____

Home #: _____ Mobile/Cell #: _____

E-Mail Address: _____

Emergency Contact Name & No.: _____

Resident Information

Print the name of each person occupying the residence full-time, including yourself, or applying caregiver. List individuals 18 years and older first, and then list the names, birth dates, and ages of each minor under 18 years old. Proof of age and residency will need to be submitted with this application for NEW Adult passes. Proof of age must be submitted for Unaccompanied Minors. Government issued ID must be submitted for Registered Caregivers.				Office Use Only
Last Name	First Name	DOB (M/D/Y)	Relationship	Pass #
1.				
2.				
3.				
4.				
5.				
6.				
7.				

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Completed applications received PRIOR to April 30th are guaranteed their passes no later than May 25th, 2019 (opening day). Any applications received after April 30th are not guaranteed to receive their passes by opening day.

By signing below, I am acknowledging that any false information provided in this application may result in all pool privileges being rescinded for the above property for the remainder of the pool season. **By signing this application, I state that I have read and understood the above conditions and have received, read, and understand the Wellington Trace Pool Rules 2019.**

Applicant Signature: _____ Date: _____