

Wellington Trace Homeowner's Association Board of Director's Meeting

DRAFT Minutes

February 14, 2017
6:30 pm

BOARD OF DIRECTORS		
NAME	POSITION	PRESENT
Christopher Watkins	President	Regrets
Steve Shugarts	Vice President	Present
Douglas Browning	Treasurer	Present
Jen Shell	Member at Large	Present
Heather Siefers	Secretary	Present
RESIDENTIAL REALTY GROUP, INC. (non-voting)		
Cathy Price	Association Managing Agent	Regrets
Linda Collins	Assistant Managing Agent	Present

TOPIC	RESPONSIBLE	DISCUSSION	ACTION
Called to Order	D. Browning		D. Browning made the Motion and all were in favor to call the meeting to order at 6:35 PM.
Roll Call	L. Collins		L. Collins took roll call of the Board
NEW BUSINESS			
Financial Review	L. Collins	L. Collins reviewed the current financial statements.	
Minutes Review	L. Collins	January 2017 meeting minutes were reviewed via email by the board.	January 2017 meeting minutes were approved unanimously via email prior to the meeting.
Frederick County Emergency Management	L. Collins	L. Collins or C. Price in addition to C. Watkins will be the contact persons for Frederick County Emergency Management issues or notifications.	

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2017 Pool Passes	L. Collins	<p>Pool pass applications will be mailed out soon by Residential Realty. The Board has recommended the following changes to the 2017 Pool Passes/Policies:</p> <ul style="list-style-type: none"> • Adult passes will be reused year after year to avoid cost of printing photo passes. Color-coded stickers with the year will be issued annually to update the passes. • Children 17 and under will have photo passes issued each year. • Keep the Guest policy the same, but update the pool rules pertaining to only 2 children per adult. This policy was too restrictive. 	
OLD BUSINESS			
Parking Policy Rule Adoption	C. Watkins	Hearing and Comment was held during meeting regarding the curb parking on Dartmoor Place and Croyden Terrace. No residents were present at the meeting to provide comment.	S. Shugarts moved to approve curb painting on Dartmoor Place and Croyden Terrace. D. Browning seconded. A vote was held and the motion passed unanimously.
Architectural Standard	L. Collins	Board reviewed the full Architectural Standards document and did not have any recommended changes.	

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Lighting along Tennison Drive	L. Collins	Fern Rodkey is scheduled to being work the week of Feb. 20 depending on the availability of Potomac Edison and completion of marking by Miss Utility. Fern Rodkey required a deposit of 1/3 the total cost (\$850) of the work.	H. Siefers moved to approve the \$850 deposit to Fern Rodkey. J. Shell seconded. A vote was held and the motion passed unanimously.
Adjournment	D. Browning		The meeting was adjourned at approximately 7:06 PM.
HOMEOWNER’S FORUM			
No homeowners were present at the February meeting			

Respectfully Submitted,
Heather Siefers